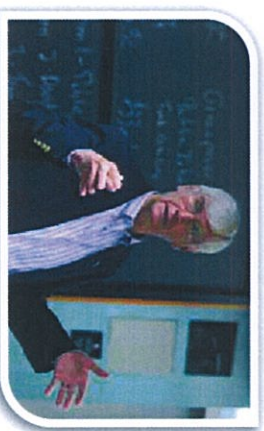


## Institute of Policy Studies

The Institute of Policy Studies (IPS) at the Universiti Brunei Darussalam (UBD) is offering graduate degree programme on public policy and management, facilitating applied public policy research, and delivering training in policy areas. It draws on academics from all faculties at UBD and policy experts from Brunei Darussalam and overseas to offer a unique cross-disciplinary learning and research environment to local, regional and international students as well as the research community.

## Advisor Profile



Professor John W. Thomas, Professor of Harvard Kennedy School of Government - Harvard University has been appointed as the advisor and Eminent Visiting Professor to the IPS and Master of Public Policy and Management Curriculum (MPPM). His vast experience includes establishing the Public Policy Programme of the National University of Singapore, now the Lee Kuan Yew School of Public Policy and counselling Asian, African, and Latin American universities on the development of public policy programmes.

## Inside UBD

Undertaking graduate studies at UBD means membership in a diverse and thriving academic environment which has partnerships worldwide with internationally renowned universities. The university has a progressive and cutting-edge research culture which is intellectually stimulating and academically demanding.

## International Focus

The MPPM is a 18-month programme which the students will spend 12 months in UBD and the third semester in one of the partner policy schools in the United States of America:

- McCourt School of Public Policy, Georgetown University
- School of Public Policy, University of Maryland
- Sanford School of Public Policy, Duke University
- Goldman School of Public Policy, University of California, Berkeley

## Special Concentrations

The MPPM has three specialisation tracks :

- Islamic Governance and Islamic International Relations
- Energy Policy and Management
- Environmental Policy and Management

Classes are taught in small group settings to allow for more interactive academic experience and increase the intensity of peer to peer discussions.

In the third semester, students will also be having a two-week study visit to Washington, D.C. meeting people from key policymaking institutions including the House of Congress, policy think tanks, and non-profit sectors.

The MPPM promotes a systematic and cross disciplinary understanding of public policy and management issues, with nurturing the attributes of critical awareness, analytical skills, leadership, and national and international outlook.



## Who Should Apply

- High performing civil servants with at least 5 years of work experience and high leadership potential;
- Those from international development agencies, the private sector, and NGOs who are contributing in a significant way to the field of sustainable international development;
- Outstanding international participants with at least 5 years work experience with leadership qualities.

## When the MPPM Will Commence

Applications are now open. The new MPPM programme will be offered on 27th December. Scholarships are available on a competitive basis for applicants from ASEAN and East Asian Summit (EAS) participating countries. The closing date for the MPPM applications is 17th July.



# Contact

Institute of Policy Studies  
Universiti Brunei Darussalam  
Jalan Tungku Link  
Gadong BE1 410  
Brunei Darussalam  
Tel: +673 245 3681 / 242 7052 / 242 8293  
Email: office.ips@ubd.edu.bn



[www.ubd.edu.bn](http://www.ubd.edu.bn)



**mpppm**  
Master of Public Policy  
and Management

Public Policy  
Health Policy  
Energy Policy  
Environmental Policy  
Public Management  
Public Partnership  
Policy Analysis  
Governance  
Competitive  
Performance  
Macroeconomics  
Microeconomics

Ubd  
INSTITUTE OF  
POLICY  
STUDIES

Application for entry into  
Master of Public Policy and Management

Universiti Brunei Darussalam

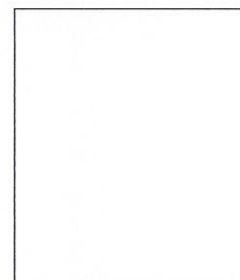
Form PG-01-MPPM



**INSTRUCTIONS:**

Please return your completed application form and documents required to the following address before closing date:

Student Central  
Ground Floor, Student Affairs Building  
Universiti Brunei Darussalam  
Jalan Tungku Link  
Gadong BE1410  
Brunei Darussalam  
Tel +673-2463001 Ext 2313  
Email: [office\\_graduate@ubd.edu.bn](mailto:office_graduate@ubd.edu.bn)  
URL: <http://gsr.ubd.edu.bn/>



The following documents are required:

1. Four copies of a completed application form, with a photograph on each form.
2. Four copies of your academic qualifications (certificates and academic transcript).
3. Four copies of a certified true copy of your Birth Certificate.
4. For overseas applicants, four copies of a certified true copy of your security clearance (e.g. police clearance) from your home country.
5. Bruneian applicants working for government are required to follow departmental procedures. Bruneians working for the private sector must attach four copies of a letter of permission from your employer.

Please note: Certified English translations of supporting documents (i.e. certificates, testimonials, transcripts) must be submitted for documents that are not in English. Online application is currently not available.

Entry into the Master of Public Policy (MPPM) requires:

1. At least an Upper Second Class Bachelor's Degree in a relevant discipline from UBD or a university recognized by the Senate of UBD with at least 5 years relevant working experience. A Lower Second Class Bachelor's Degree holder with at least 5 years relevant working experience will be considered for entry.
2. A minimum English qualification of GCE 'O' Level Credit 6 or IELTS 6.0 or TOEFL 550 (see Item 4 below).
3. A minimum Mathematics qualification of GCE 'O' Level Credit 6 or one "pass" in a subsequent level mathematics subject (see Item 5 below).

Please type or print in **BLOCK LETTERS**.

**1 Personal details**

Family name:..... Given name:.....

Title (please circle): Ms / Mrs / Mdm / Mr / Dr

Date of Birth: (DD/MM/YYYY) ...../...../..... Gender:  Male  Female

Country of birth:..... Citizenship:.....

Marital status (please circle): Single Married Others Occupation:.....

Country of residence (country where you have been living for the past three months):.....

National Identity Card number (For Brunei only):

		-								
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Colour (please circle): Yellow Pink Green



Passport number:..... Country of issue:..... Place of issue:.....

Date of issue:..... Expiry date:.....

**2 Applicant contact details**

Phone:..... Mobile:..... Email:..... Skype:.....

Address:..... Mailing address: (if different).....

.....  
.....  
.....

Post code:.....

State/Country:.....

**3 Scholarship details**

Please indicate type of funding:  self-sponsored  scholarship

Name of the scholarship scheme:.....

*(Please attach official documentation from your funding organisation, indicating duration of scholarship, expenses covered by scholarship (eg. tuition fees, living allowances and details of any restriction on study)*

Funding code (for Bruneian applicants) only:  
*(Refer to codes in the box below)*

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- BC = Biasiswa Kerajaan Brunei untuk warganegara Brunei / Brunei Government Scholarship for Brunei Citizen
- BS = Biasiswa BSP untuk warganegara Brunei / Brunei Shell Petroleum Sdn. Bhd. Scholarship for Brunei Citizen
- IP = Cuti Belajar Dalam Negeri / In-Service-Study Leave
- IW = Cuti Tidak Bergaji Dalam Negeri / In-Service-Study Leave Without Pay
- PC = Syarikat Swasta / Private Company
- PS = Sekolah Swasta / Private School
- PO = Pertubuhan Swasta Yang Lain / Other Private Organisation
- PS = Biayaan Persendirian / Private Student (Self-Sponsored)
- OT = Lain-Lain / Others

**4 English proficiency**

Candidates are required to have EITHER at least a credit 6 in English Language at GCE 'O' Level Examination or a grade 'C' in IGCSE English (as a Second Language) OR an IELTS score of 6.0 or TOEFL minimum overall score of at least 550 (PBT) or 80 (iBT).

**Candidate is required to complete EITHER (a) OR (b) as shown below.**

- a) Please indicate if you have following:  Credit 6 in English Language at GCE 'O' Level Examination  
 Grade 'C' in IGCSE English (as a second language)

b) Please indicate any English proficiency test you have completed within the last two years:

IELTS Score.....  TOEFL Score ..... (Delete as appropriate: PBT/ CBT/ iBT)

*Please note: Certified true copies of results/test results must be enclosed. TOEFL and IELTS Test results are only valid for two years from the date of the test. Test results must still be valid at the time your programme starts.*

**5 Mathematics proficiency**

Candidates are required to have EITHER a minimum Mathematics qualification of GCE 'O' Level Credit 6 or one "pass" in a Tertiary level mathematics subject.

a) Please indicate if you have following:  Credit 6 in Mathematics at GCE 'O' Level Examination  
 Grade 'Pass' in a subsequent Level Mathematics Subject

*Please note: Certified true copies of results/test results must be enclosed.*

**6 Academic qualifications**

Applications will only be assessed if accompanied by certified copies of academic transcripts for all courses undertaken to date. Do not send original documents.

Please start from the most recent qualification (from highest qualification until high school leaving examination)

<u>Course/awards</u>	<u>Institution</u>	<u>Country</u>	<u>Year started</u>	<u>Year completed</u>
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
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**7 Work experience**

Present Occupation:

Job title:..... Place of work:..... Year started:.....

Employer's name and address:.....

.....

Past work experience:

	<u>Organisation/Department</u>	<u>Position</u>	<u>Year</u>
1.	.....	.....	.....
2.	.....	.....	.....
3.	.....	.....	.....
4.	.....	.....	.....
5.	.....	.....	.....

**8 Research and publications**

Please list completed research and publications, if any (please attach additional sheet if necessary).

<u>Title</u>	<u>Name of Journal</u>	<u>Publications details (volume/edition/page)</u>
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
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.....	.....	.....

**9 Referees**

Please give the names and addresses of two referees familiar with your academic or professional experience.

1. Name: .....

Position:.....

Address:.....

.....

.....

Email:..... Telephone:..... Fax:.....



2. Name:.....

Position:.....

Address:.....

.....

.....

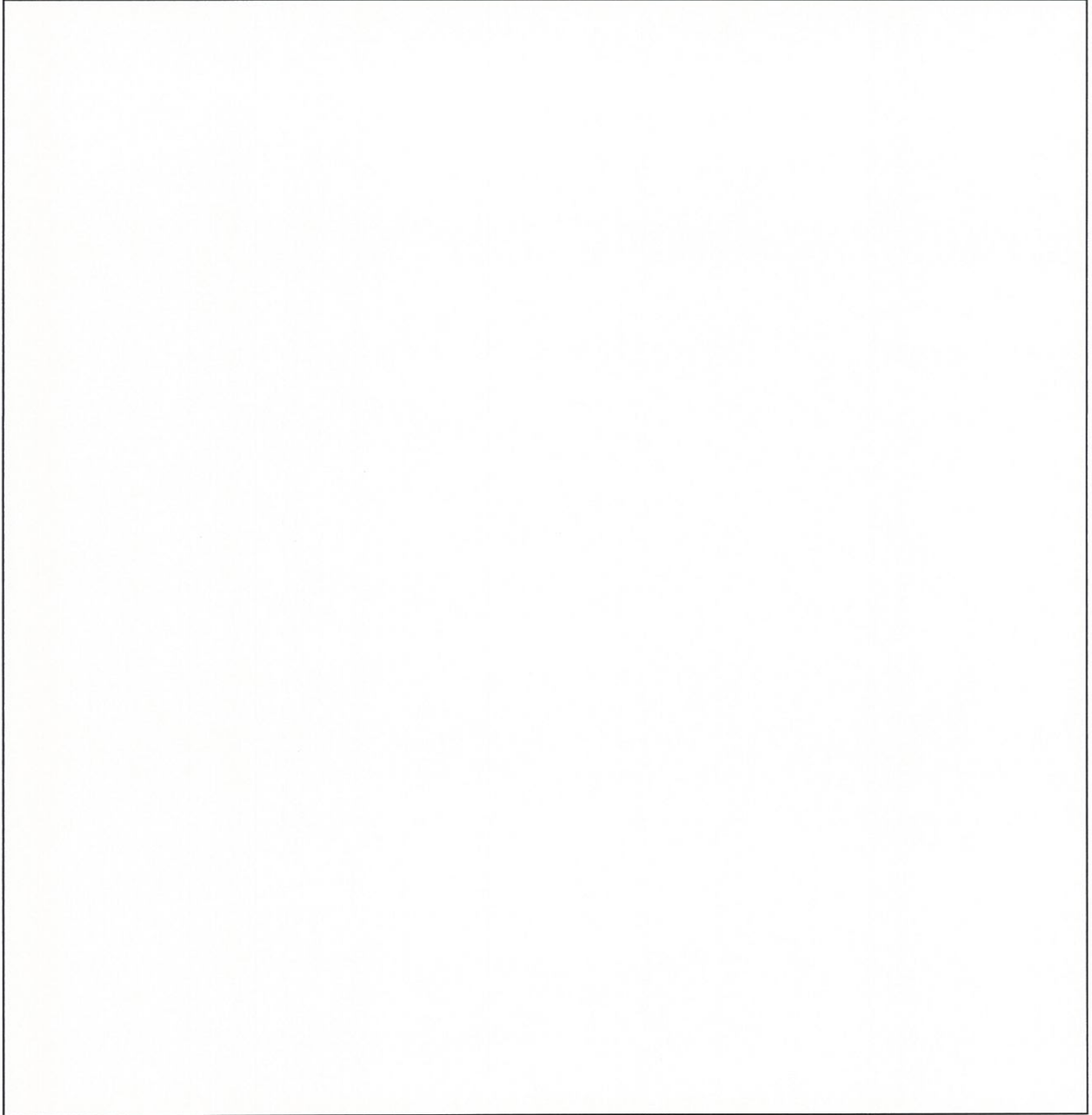
Email:..... Telephone:..... Fax:.....

**10 Membership of professional bodies/associations**

<u>Professional body/Association</u>	<u>Position held</u>	<u>Year</u>
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

Candidates are required to submit an original essay of no more than 1000 words describing their work experience, career goals and their reasons for seeking entry into the Master of Public Policy and Management at UBD.

(Please attach additional sheets).





*I hereby certify all the information provided by me is correct and true. I agree to inform Universiti Brunei Darussalam if there is any change while I am studying at Universiti Brunei Darussalam. I acknowledge that Universiti Brunei Darussalam reserves the right to vary or reverse any decision pertaining to my admission if the information given proves to be incorrect or untrue.*

Date:.....

Signature:.....

Name:.....